



BOARD OF SUPERVISORS MEETING  
MONDAY, MARCH 15, 2021  
6:00 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

Call to Order - Chairman Carter  
Pledge of Allegiance  
Invocation - Mr. Hinkle  
Setting of Agenda

## WORK SESSION - 6:00 PM

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-1917](#)      **Ms. Lydia Smith, External Affairs & James Beazley, Dominion Energy**  
Ms. Lydia Smith and Mr. James Beazley with Dominion Energy requested to appear before the Board to provide a presentation on solar sites, change in legislation and future projects.  
  
Department:                      Board of Supervisors, Administration
2. [21-1923](#)      **Mr. Chip Dicks, Gentry Locke Law Firm**  
**On Behalf of Energix Group**  
Mr. Chip Dicks, Gentry Locke Law Firm on behalf of the Energix Group has requested to appear before the Board to discuss solar energy legislation and a future Spout Spring project application.  
  
Department:                      Board of Supervisors, Administration
3. [21-1920](#)      **Kelly Hitchcock-CVPDC Hazard Mitigation Plan 2020 Update**  
Ms. Kelly Hitchcock, Director of Planning and Development , Central Virginia Planning District Commission, will present the 2020 update to the Central Virginia Regional Hazard Mitigation Plan. Following the presentation, a resolution will be available for your consideration.  
  
Department:                      Board of Supervisors, Administration  
Documents:                      [CVPDC HMP Appomattox County BOS Summary.pdf](#),  
   [Hazard Mitigation Plan Update 2020 Resolution.pdf](#)

### ACTION ITEMS

4. [21-1922](#)      **Resolution of Opposition to the Proposed Joshua Falls to Gladstone Powerline Route through Appomattox County**

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A couple of the Board of Supervisors have received concerns from their constituency relative to the Appalachian Power Joshua Falls/Gladstone transmission project.

Attached for your review and consideration is a resolution for the with opposing concerns to the proposed Joshua Falls to Gladstone power line route through Appomattox County.

**STAFF RECOMMENDATION: After review and discussion, the Board can take action to adopt the resolution as presented or as amended.**

Department: Board of Supervisors, Administration

Documents: [Resolution of Opposition to Powerline Route.pdf](#)

5. [21-1921](#)

**COJANA Incentive Agreement**

Please transfer by consent and appropriate **\$25,000** to 8105-6007 Economic Development Special Projects fund to reimburse the EDA for an incentive agreement annual payment to COJANA, LLC.

Department: Board of Supervisors, Administration

6. [21-1905](#)

**Sheriff's Department - Request for Generator**

At the February 16, 2021 BOS meeting, the Sheriff Simpson requested the Board's consideration via email and remote participation to purchase a new generator for his department. The current propane generator is 40 plus year old and only provides light in the hallway of the Sheriff's Office and does not provide service to the Magistrates Office. During the Board's discussion, it was determined that the County Admin office does not have generator services and the courthouse only has emergency lighting connected to the generator in the rear of the building. Staff requested that Mr. Wingfield, Public Safety Director, research the current generator capacity and how much would be needed to connect the other buildings as well as funding opportunities. Mr. Winfield's report is attached.

Department: Board of Supervisors, Administration

Documents: [Generator for Sheriff's Office.pdf](#)

7. [21-1908](#)

**Town of Pamplin - Community Development Block Grant**

At the February 16, 2021 meeting, Mayor Sara Blackwell, Town of Pamplin appeared before the Board to discuss the Town of Pamplin application for a Department of Housing & Community Development planning grant to aid in developing the revitalization of the Town. The County would need to sign the grant as the fiduciary agent. In order to obtain further information from the Planning District Commission, this was tabled to the March 15th meeting. County staff reached out to Ms. Mitchel, Town of Pamplin grant

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writer suggesting that she speak with Mr. Christie at the Central VA Planning District office as well as cc'd Mr. Christie on the email. More info to follow...

8. [21-1918](#) Department: Board of Supervisors, Administration  
**J. Robert Jamerson Memorial Library - State Library Funds**

Please supplement by consent and appropriate the following:

7301-5401	Office Supplies	\$1,182.00
7301-5414	Electronic Materials	\$200.00
7301-5417	Newspapers	\$1,000.00
7301-7002	Furniture	\$500.00
<b>TOTAL:</b>		<b>\$2,882.00</b>

RE: In December 2020, the Library was granted an additional \$2,882.00 in State Aid for FY 2021. See attached letter from Diana Harvey, Library Director.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration  
Documents: [Library Request.pdf](#)

9. [21-1924](#) **School Appropriation Request**

Attached for the Board's consideration is a letter from Dr. Bennett requesting an additional \$397,595 appropriation of local funds to the FY 21 School budget. The School System's original request in May 2020 was for \$5,966,215 of local funds which remained the same as the prior year's request. The local funds are required as a match to the State funding that the school system receives. For FY 21, the Required Local Effort was calculated to be \$5,568,620. After consideration by the Board related to the revenue collections, it was decided that only the required local match of \$5,568,620 would be funded to the School's FY21 budget. The Board also decided that they would re-evaluate the County's financial situation, including revenue collections at the end of the year to determine if an additional appropriation of \$397,595 could be approved to supplement the school's original FY 21 Budget request. Dr. Bennett is requesting the Board's consideration to appropriate \$397,595 of additional local funds to the School FY 21 Operating Budget.

Department: Board of Supervisors, Administration  
Documents: [School Supplemental Appropriation Request.pdf](#)

10. [21-1907](#) **Carver-Price Legacy Museum Request**

At the February 16, 2021 BOS meeting, Ms. Janice Marston, Ms. Annie Trent and other members of the Carver-Price Museum appeared before the Board to request the following:

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1) Extension of current lease of 5 years to 25 years and change the name in the Lease from the Carver-Price Alumni Association to the Carver-Price Legacy Museum.

2) Approval for the Carver-Price Legacy Museum to be placed on the National Registry of Historical Places. Requested an approval letter from the Board of Supervisors stating that they do not object to the building and assets being placed on the National Registry of Historical Places.

3) A letter of support from the Board to apply and use grant funds to preserve the collection of artifacts, improve the architectural status of the building and perform interior structure repairs.

Since the February meeting, the County Administrator met with Museum membership regarding lease amendments and additional requests. A copy of the request is attached for your review.

**STAFF RECOMMENDATION:** Since the request has changed and additional information is to be communicated, staff recommends a time for either the entire Board or the Facilities committee meet with representation from the Carver-Price Legacy Museum Board members. Please advise staff how you would like to proceed.

Department: Board of Supervisors, Administration

## COMMITTEE APPOINTMENTS

### 11. [21-1919](#) Board of Zoning Appeals Appointment

Please be prepared to present recommendations at the April, 2021 meeting for an appointment to the Board of Zoning Appeals to fill the unexpired term ending June 30, 2022, of Mr. James Cheatham who passed away in January, 2021. The Board of Supervisors submits recommendations to the Judge for appointment.

**STAFF RECOMMENDATION:** Suggest recommendations at the April 2021 for BZA appointment to fill the unexpired term of James Cheatham.

Department: Board of Supervisors, Administration

## CONSENT AGENDA

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

### 12. [21-1894](#) Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

March 4, 2021

\$47,522.52

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March 12, 2021 - CSA	\$295,735.29
March 15, 2021	\$460,915.95
<b>TOTAL:</b>	<b>\$804,173.76</b>

**STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration  
Documents: [Invoices Submitted for Payment.pdf](#)

13. [21-1895](#)

**Minutes**

Please review the following DRAFT minutes for approval:

February 11, 2021 Joint Meeting with School Board and Budget Work Session

February 16, 2021 Regular Board of Supervisors Meeting

February 23, 2021 Board of Supervisors Budget Work Session

Department: Board of Supervisors, Administration  
Documents: [February 11, 2021 Joint Mtg w School Board & Work Session.pdf](#), [February 16, 2021 BOS Meeting.pdf](#),  
[February 23, 2021 BOS Work Session.pdf](#)

14. [21-1909](#)

**Wireless Grant Fund**

Please transfer by consent **\$28,911.09** from the Wireless Grant Fund and supplement to **3606-7001** Equipment. Mr. Wingfield discussed this expenditure with the Board at the February meeting at which time the Board of Supervisors suggested that the funds be transferred from the Wireless Communications Grant fund.

RE: EIM & SMS invoice (50% due) from Carousel Industries (\$28,911.09).

Department: Board of Supervisors, Administration

15. [21-1900](#)

**Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804	Law Library	<b>\$335.31</b>
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RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

16. [21-1915](#)

**Parks & Recreation Department**

Please supplement by consent and appropriate the following:

7102-5803	Refunds	<b>\$150.00</b>
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RE: Cancellation of Community Center rental due to COVID.

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**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

17. [21-1898](#)

**Comprehensive Services - CSA**

Please supplement by consent and appropriate the following:

5310-3001	Professional Services	<b>\$9,157.97</b>
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RE: Reimbursement from the Department of Social Services for services paid through CSA.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

18. [21-1897](#)

**J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411	Books	\$108.93
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7301-5401	Office Supplies	\$488.25
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<b>TOTAL:</b>		<b>\$597.18</b>
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**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

19. [21-1899](#)

**Public Utilities - Waterline**

Please supplement by consent and appropriate the following:

082-1800-5898	Water (Wholesale)	\$10,996.11
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082-1800-5101	Electric Services	\$622.98
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082-1800-5203	Telecommunications	\$54.95
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<b>TOTAL:</b>		<b>\$11,674.04</b>
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RE: Reimbursement from the Town of Appomattox for January, 2021 waterline expenses.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

20. [21-1902](#)

**Landfill - Convenience Centers**

Please supplement by consent and appropriate the following:

4205-5407	Repairs & Maintenance	<b>\$451.50</b>
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RE: Refund from THC Enterprises, Inc./Mid-Atlantic Waste Systems

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

21. [21-1903](#)

**Information Technology**

Please supplement by consent and appropriate to the following:

1220-5203	Telecommunications	<b>\$254.51</b>
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RE: Refund from U.S. Cellular due to account being changed from Business to Government.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

22. [21-1914](#)

**Animal Control**

Please supplement by consent and appropriate the following:

3501-5804	Donations	<b>\$120.00</b>
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RE: Funds received from the sale of 3 dog houses.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

23. [21-1896](#)

**Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-1002	Overtime	<b>\$270.51</b>
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3102-5408	Vehicle Power Supplies	<b>\$1,567.80</b>
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RE: Reimbursement from the School for security performed at the Middle School basketball game (\$58.42) and High School basketball games (\$212.09); Reimbursement from VACORP for claim submitted on 2016 Dodge Charger \$1417.80; Reimbursement for towing of a 2005 Chevrolet \$150.00.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

24. [21-1913](#)

**Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$12,056.43
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5301-2006	Group Life	\$881.30
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5301-2002	ICMA-RC	\$1,289.30
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<b>TOTAL:</b>		<b>\$14,227.03</b>
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RE: Reimbursement from DSS for February 26, 2021 payroll deductions.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

**ITEMS REMOVED FROM CONSENT**

**ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT**

**REPORTS AND INFORMATIONAL ITEMS**

25. [21-1901](#)

**School - January, 2021 Financial Report**

Attached for your review is the January, 2021 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillan, Director of Finance.



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- Department: Board of Supervisors, Administration  
Documents: [School Financial Report.pdf](#)
26. [21-1916](#) **Lynchburg Humane Society**  
Attached for your review is the January 2021 intake report from the Lynchburg Humane Society.  
Department: Board of Supervisors, Administration  
Documents: [Lynchburg Humane Society.pdf](#)

## **SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

## **CLOSED SESSION**

### **UPCOMING MEETINGS**

#### **Tuesday, March 23, 2021 @ 6:00 PM**

Board of Supervisors Budget Work Session  
County Administration Office Conference Room  
153A Morton Lane, Appomattox, Virginia

#### **Monday, April 19, 2021 @ 6:00 PM**

Regular Board of Supervisors Meeting & Budget Work Session  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

## **ADJOURNMENT**